

How to reinvest your cash dividend

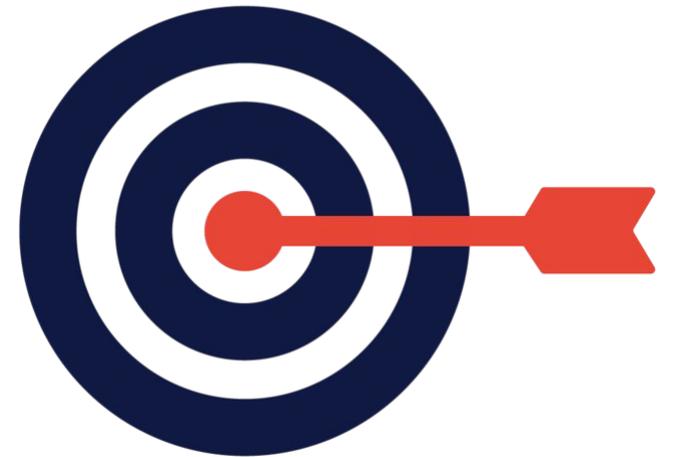
Tutorial on digitally opting for reinvestment of your cash dividend

SPP Helpdesk



How to reinvest your cash dividend

- Log in to tOption
- 'Accept' your reinvestment of your cash dividend



Logging in to tOption

You can log in with your username and password at:

<https://www.toption.randstad.com/>

If you have forgotten your username and/or password or if you are a **first time visitor** you can click the 'forgot your password or your username?'

With the combination of your username and your date of birth you will be able to generate a new password immediately. The system will send it to your email address stored in tOption.



 [Forgot your password or your user name?](#)

Forgotten username

If you have forgotten both your username and password click where the red arrow directs to and you will be able to file a request for us to manually reset your password.



The screenshot shows a login interface for 'tOption'. It features a home icon in a circle at the top left. Below it, the text 'Welcome to tOption' is displayed. Underneath, there is a section titled 'Forgot your password?'. This section contains two input fields: 'User name' (a single text box) and 'Birthdate' (three boxes for day, month, and year, with a dropdown arrow between the month and year boxes). To the right of these fields, there is a text prompt: 'If you forgot your user name, please click [here](#)'. A red arrow points to the blue link 'here'. At the bottom left of the form, there is a blue button labeled 'OK'.

Forgotten username



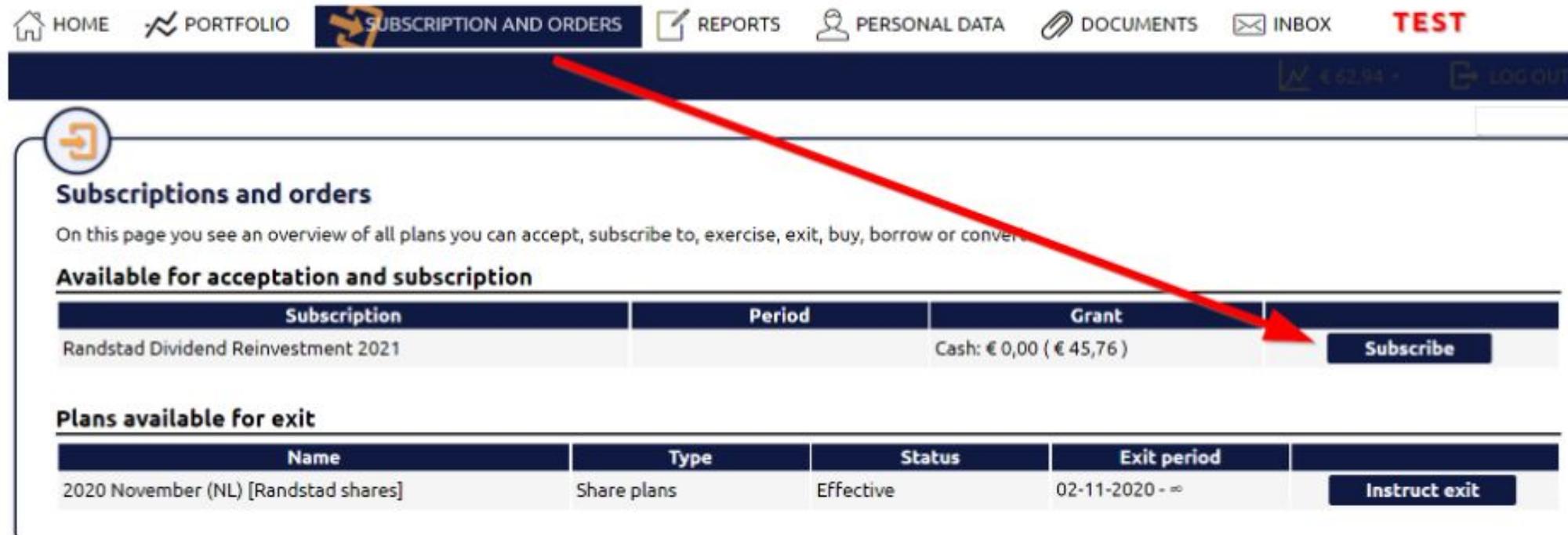
Welcome to tOption

Forgot your user name?

<i>Name</i>	<input type="text"/>
<i>First name</i>	<input type="text"/>
<i>Birthdate</i>	<input type="text"/> <input type="text" value="v"/> <input type="text"/>
<i>Address</i>	<input type="text"/>
<i>Postal code</i>	<input type="text"/>
<i>City</i>	<input type="text"/>
<i>Country</i>	<input type="text" value="v"/>
<i>Telephone</i>	<input type="text"/>
<i>Email address</i>	<input type="text"/>
<i>Maiden name</i>	<input type="text"/> (Optional)

'Accepting' the reinvestment of your cash dividend

To accept the reinvestment of your cash dividend you can navigate to 'SUBSCRIPTION AND ORDERS' and then press 'subscribe':



HOME PORTFOLIO **SUBSCRIPTION AND ORDERS** REPORTS PERSONAL DATA DOCUMENTS INBOX TEST

€ 62.94 LOG OUT

Subscriptions and orders

On this page you see an overview of all plans you can accept, subscribe to, exercise, exit, buy, borrow or convert.

Available for acceptance and subscription

Subscription	Period	Grant	
Randstad Dividend Reinvestment 2021		Cash: € 0,00 (€ 45,76)	Subscribe

Plans available for exit

Name	Type	Status	Exit period	
2020 November (NL) [Randstad shares]	Share plans	Effective	02-11-2020 - ∞	Instruct exit

'Accepting' the reinvestment of your cash dividend

You have to click the square under 'Accept reinvestment of my cash dividend' + 'Accept':

HOME PORTFOLIO **SUBSCRIPTION AND ORDERS** REPORTS PERSONAL DATA DOCUMENTS INBOX TEST

€ 62,94

Accept Randstad Dividend Reinvestment 2021

Select a scenario, enter the amounts/quantities where applicable, and press the Accept button. You will be asked to confirm your action.

Granted	€ 45,76 Cash
Accept	45,76

Accept reinvestment of my cash dividend

I hereby declare to opt for reinvestment of my cash dividend in order to purchase a maximum full number of shares at the closing price of 19 May 2021. Any amount not used to purchase a full number of shares (as there might not be enough money available to buy a full share) will remain in my money account and can be used for future reinvestments.

Accept

[Back](#)

Note that you have to press 'Accept' once more after you have done so the first time!

'Accepting' the reinvestment of your cash dividend

You will receive a confirmation email in your inbox, this email will also be sent to the email address stored in your online shares account.

Example confirmation email:

Subject
Confirmation of the reinvestment of your cash dividend
Date
20-04-2021 20:58:58

Message
Dear ,

You have successfully opted for the reinvestment of your cash dividend. Your full number of shares will be added to your account between 20 May 2021 and 27 May 2021, at the same time your cash dividend will be credited with the amount needed to purchase the shares.

Best regards,

SPP Helpdesk
Randstad N.V.
Diemermer 25, NL-1112 TC Diemen



Note that if you did not receive a confirmation email the acceptance was not processed and you have to go through the the process once more!

Assistance required

Should you find yourself in the need of assistance regarding this process, feel free to contact our SPP Helpdesk:

SPP Helpdesk

Randstad N.V.

Diemermer 25, NL-112 TC

spphelpdesk@nl.randstad.com

randstad

human forward.

